MATH

Course Number	Section Number	Course Title	Day	Time	Credit Hours	Campus	Room	Instructor
MTH 116	03	Mathematical Appreciation	TR	11:00am-12:15pm	3	Sky	228	Materson
MTH 118	01	Modern Mathematic Applications	MW	12:30pm-1:45pm	3	Sky	120	Materson
MTH 120	01	Business Precalculus Algebra	MWF	8:00am-8:50am	3	Sky	224	Miller
MTH 120	02	Business Precalculus Algebra	MWF	9:00am-9:50am	3	Sky	216	Miller
MTH 127	01	Analytic Geometry & Calculus I	MTRF	8:00am-8:50am	4	Sky	212	Jones
MTH 127	02	Analytic Geometry & Calculus I	MTRF	10:00am-10:50am	4	Sky	212	Jones
MTH 128	01	Analytic Geometry & Calculus II	MTRF	10:00am-10:50am	4	Sky	206	Cantrell
MTH 146	01	Calculus for Business	MW	12:30pm-1:45pm	3	Sky	236	Miller
MTH 146	02	Calculus for Business	TR	12:30pm-1:45pm	3	Sky	228	Miller
MTH 228	01	Analytic Geometry & Calculus III	MTRF	10:00am-10:50am	4	Sky	220	Blount
MTH 253	01	Differential Equations	TR	12:30pm-1:45pm	3	Sky	232	Cantrell
ITS 104	01	Applied Math with SPC	F	8:00am-11:00am	3	Fredd	401	Staff
ITS 104	02	Applied Math with SPC	TR	8:00am-9:15am	3	15th	TBA	Staff
ITS 104	03	Applied Math with SPC	MW	2:30pm-4:45pm	3	Fredd	401	Cochrane Camille

EVENING CLASSES

MTH-091	50	Developmental Algebra I	MW	7:00pm-8:40pm	4	Sky	220	Staff
MTH-091	51	Developmental Algebra I	TR	7:00pm-8:40pm	4	Sky	232	Staff
MTH-092	50	Developmental Algebra II	TR	3:45pm-5:25pm	4	Sky	220	Staff
MTH-092	51	Developmental Algebra II	MW	7:00pm-8:40pm	4	Sky	224	Staff
MTH-092	52	Developmental Algebra II	TR	7:00pm-8:40pm	4	Sky	216	Staff
MTH-109	50	Intermediate College Algebra	MW	3:30pm-4:45pm	3	Sky	220	Staff
MTH-109	51	Intermediate College Algebra	TR	4:00pm-5:15pm	3	Sky	224	Staff
MTH-109	52	Intermediate College Algebra	MW	5:30pm-6:45pm	3	Sky	220	Staff
MTH-109	53	Intermediate College Algebra	TR	5:30pm-6:45pm	3	Sky	220	Staff
MTH-109	54	Intermediate College Algebra	TR	7:00pm-8:15pm	3	Sky	220	Staff
MTH-112	50	Precalculus Algebra	MW	5:30pm-6:45pm	3	Sky	216	Staff
MTH-113	50	Precalculus with Trigonometry 427	MW	7:00pm-8:15pm	3	Sky	216	Staff
MTH-116	50	Mathematical Appreciation	MW	5:30pm-6:45pm	3	Sky	224	Staff
MTH-120	50	Business Precalculus Algebra	TR	5:30pm-6:45pm	3	Sky	216	Staff
MTH-127	50	Analytic Geometry & Calculus I	MW	5:30pm-7:10pm	4	Sky	212	Jones
MTH-128	50	Analytic Geometry & Calculus II	MW	5:30pm-7:10pm	4	Sky	202	Cantrell
MTH-146	50	Calculus for Business	TR	7:00pm-8:15pm	3	Sky	224	Staff
ITS-104	50	Applied Math with SPC	R	5:30pm-8:30pm	3	15th	9/107	Staff

MACHINE TOOL TECHNOLOGY

MTT 111	01	Intro to Machine Tool Technology	MTW		6	15th	7/104	Fair
		MT=9:30am-2:30pm W=9:30am-11:45am						
MTT 113	01	Lathe Set-Up & Operations	WRF		6	15th	7/104	Fair
		W=12:15pm-2:30pm RF=9:30am-2:30pm						
MTT 113	20	Lathe Set-Up & Operations	MTWR	8:00am-11:00am	6	15th	7/104	Staff
MTT 113	21	Lathe Set-Up & Operations	MTWR	11:30pm-2:30pm	6	15th	7/104	Staff
MTT 115	01	Milling Mach. Set-Up/Operations	MTW		6	15th	7/104	Fair
		MT=9:30am-2:30pm W=9:30am-11:45am						
MTT 117	01	Benchwk.,Dril.Pres,Pwr.Saw	WRF		6	15th	7/104	Fair
		W=12:15pm-2:30pm RF=9:30am-2:30pm						
MTT 211	01	Geometric Dimensioning	MW	8:00am-9:15am	3	15th	6/103	Fair
MTT 283	01	Adv Topics in Machine Technology	M	11:00am-3:00pm	2	15th	7/104	Fair
MTT 283	02	Adv Topics in Machine Technology	T	11:00am-3:00pm	2	15th	7/104	Fair
MTT 283	03	Adv Topics in Machine Technology	W	11:00am-3:00pm	2	15th	7/104	Fair
MTT 283	04	Adv Topics in Machine Technology	R	11:00am-3:00pm	2	15th	7/104	Fair

EVENING CLASSES

MTT-111	50	Intro to Machine Tool Technology	MTW		6	15th	7/104	Guy
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						
MTT-113	50	Lathe Set-Up & Operations	MTW		6	15th	7/104	Guy
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						
MTT-115	50	Milling Mach. Set-Up/Operations	MTW		6	15th	7/104	GUY
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						
MTT-117	50	Benchwk.,Dril.Pres,Pwr.Saw	MTW		6	15th	7/104	Guy
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						
MTT-211	50	Geometric Dimensioning	W	7:00pm-10:00pm	3	15th	7/104	Guy
MTT-213	50	Precision Grinding Machines	MTW		6	15th	7/104	Guy
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						
MTT-215	50	Precission Measurement & Metallurgy	MTW		6	15th	7/104	Guy
		MT=5:00pm-10:00pm W=5:00pm-7:00pm						

MUSIC

MUE 120	01	Shelton Singers I	MW	2:00pm-4:00pm	2	Sky	306	Blackshear, G.
MUE 120	02	Senior Singers I	M	1:00pm-1:50pm	2	Sky	306	Thompson Peggy
		10:00am-10:50am F R 306						
MUE 121	01	Bach to Rock I	F	10:00am-10:50am	1	Sky	340	Blackshear, G
MUE 130	01	Pep Band	MW	4:00pm-5:00pm	1	Sky	306	Blackshear A
MUE 131	01	Jazz Ensemble	MW	4:00pm-5:00pm	2	Sky	306	Blackshear A
MUE 220	01	Shelton Singers II	MW	2:00pm-4:00pm	2	Sky	306	Blackshear, G
MUE 220	02	Senior Singers II	M	1:00pm-1:50pm	2	Sky	306	Thompson
		10:00am-11:00am F R 306						
MUE-132	50	Brass Ensemble I	T	6:00pm-8:00pm	2	UA		Hampton
MUE-232	50	Brass Ensemble II	T	6:00pm-8:00pm	2	UA		Hampton
MUP 101	01	Applied Piano I	Lab	12:30-1:30 Rep	1	Sky	312	Coats
MUP 101	02	Applied Piano I	Lab	12:30-1:30 Rep	2	Sky	312	Coats
MUP 102	01	Applied Piano II	Lab	12:30-1:30 Rep	1	Sky	312	Coats
MUP 102	02	Applied Piano II	Lab	12:30-1:30 Rep	2	Sky	312	Coats
MUP 119	01	Applied Voice I	Lab	1:00-2:00 Rep	1	Sky	312	Kantack
MUP 119	02	Applied Voice I	Lab	1:00-2:00 Rep	2	Sky	340	Blackshear
MUP 120	01	Applied Voice II	Lab	1:00-2:00 Rep	1	Sky	340	Kantack
MUP 120	02	Applied Voice II	Lab	1:00-2:00 Rep	2	Sky	340	Blackshear
MUP 201	01	Applied Piano III	Lab	12:30-1:30 Rep	1	Sky	312	Coats
MUP 201	02	Applied Piano III	Lab	12:30-1:30 Rep	2	Sky	312	Coats
MUP 202	01	Applied Piano IV	Lab	12:30-1:30 Rep	1	Sky	312	Coats
MUP 202	02	Applied Piano IV	Lab	12:30-1:30 Rep	2	Sky	312	Coats
MUP 219	01	Applied Voice III	Lab	1:00-2:00 Rep	1	Sky	340	Kantack
MUP 219	02	Applied Voice III	Lab	1:00-2:00 Rep	2	Sky	340	Blackshear G
MUP 220	01	Applied Voice IV	Lab	1:00-2:00 Rep	1	Sky	340	Kantack
MUP 220	02	Applied Voice IV	Lab	1:00-2:00 Rep	2	Sky	340	Blackshear G

MUSIC

Course Number	Section Number	Course Title	Day	Time	Credit Hours	Campus	Room	Instructor
MUS 100	01	Monday Concert Series	M	1:00pm-1:50pm	1	Sky	306	Coats
MUS 101	01	Music Appreciation	MWF	9:00am-9:50am	3	Sky	306	Coats
MUS 101	02	Music Appreciation	TR	9:30am-10:45am	3	Sky	340	Blackshear G
MUS 101	03	Music Appreciation	TR	8:00am-9:15am	3	Sky	340	Blackshear A
MUS 101	04	Music Appreciation	MW	2:00pm-3:15pm	3	Sky	340	Staff
MUS 115	01	Music Theory I	MTWR	11:00am-11:50am	4	Sky	306	Coats
MUS 120	01	Class Piano I	MW	10:00am-10:50am	2	Sky	306	Coats
MUS 120	02	Class Piano I	MW	9:00am-10:00am	2	Sky	312	Staff
MUS 121	01	Class Piano II	TR	1:00pm-1:50pm	2	Sky	306	Coats
MUS 124	01	Class Voice I	TR	1:00pm-1:50pm	2	Sky	312	Kantack
MUS 161	01	Musical Theatre Workshop I	TR	2:00pm-4:00pm	3	Sky	306	Blackshear A
MUS 216	01	Music Theory IV	MTWR	11:00am-12:00pm	4	Sky	312	Blackshear A
MUS 261	01	Musical Theatre Workshop II	TR	2:00pm-4:00pm	3	Sky	306	Blackshear, G
MUS 280	01	Fundamentals of Music	TR	9:30am-10:45am	3	Sky	306	Coats

EVENING CLASSES

MUS-101	50	Music Appreciation	TR	5:30pm-6:45pm	3	Sky	340	Blackshear A
MUS-120	50	Class Piano I	TR	5:30pm-6:30pm	2	Sky	312	Patton
MUS-127	50	Class Brass I	TR	6:00pm-8:00pm	2	Sky	UA	Hampton
MUS-162	50	Pageant Workshop	TR	4:00pm-4:50pm	2	Sky	340	Blackshear

NURSING

Please Note: Nursing classes open only to students enrolled in the ADN Program.
EXCEPT: NUR 200-02 and **230-02** are open to students who have completed their pre-requisites for the ADN Program.

LPN 101	01	Technical Comunications Skills	TR	8:00am-9:15am	3	15th	1/207	Davis P
LPN 111	01	Body Structure & Function	MW	8:00am-10:00am	4	15th	1/102	Fredd
LPN 111	02	Body Structure & Function	TR	8:00am-10:00am	4	15th	11/104	Smith
		(For OAD/Med. Term. students only						
LPN 111	02	Body Structure & Function	TR	8:00am-10:00am	4	15th	11/104	Smith
LPN 112	01	Clinical Symposium I	F	9:00am-10:00am	1	15th	1/102	Mapp/Robinson
LPN 112	02	Clinical Symposium I	T	3:00am-4:00am	1	15th	11/104	Smith/Hill
LPN 115	01	Fundamentals of Nursing	MW	12:15pm-2:45pm	5	15th	1/102	Mapp
		Clinical TR 7-3						
LPN 115	02	Fundamentals of Nursing	TR	12:15pm-2:45pm	5	15th	11/104	Hill
		Clinical M 7-3 F 7-11						
LPN 122	01	Basic Pharmacology	MW	10:15am-11:45am	3	15th	1/102	Robinson
LPN 122	02	Basic Pharmacology	TR	10:15am-11:45am	3	15th	11/104	Smith
LPN 124	01	Maternal Child Health	TR	12:00n-2:30pm	6	15th	1/109	Bowden
		2nd semester students						
LPN 124	02	Maternal Child Health	MW	12:00n-2:30pm	6	15th	11/104	Fisher
		2nd semester students						
LPN 125	01	Clinical Symposium II	F	9:00am-10:00am	1	15th	1/109	Bowden/Benderson
		2nd semester students						
LPN 125	02	Clinical Symposium II	F	8:00am-9:00am	1	15th	11/104	Roberts/Fisher
		2nd semester students						
LPN 131	01	Nursing of Adults	TR	8:00am-11:00am	10	15th	1/109	Bowden/Benderosn
		2nd semester students/clin MW 7-3						
LPN 131	02	Nursing of Adults	MW	8:00am-11:00am	10	15th	11/104	Robeerts/Fisher
		2nd semester students/Clin TR 7-3						
NAS 101	01	Introduction to Nursing/Nutrition	M	8:00am-10:00am	2	15th	1/111	Mitchell
NAS 102	01	Body Structure & Function	M	10:00am-12:00n	2	15th	1/111	Mitchell
NAS 103	01	Fundamental Skills I	T	8:00am-12:00n	4	15th	1/111	Mitchell
NAS 104	01	Fundamentals Lab I	W	7:00am-3:00pm	4	15th	1/111	Mitchell
NAS 201	01	Fundamental Skills II	TBA	TBA	2	15th	TBA	Mitchell
NAS 202	01	Fundamentals Lab II	TBA	TBA	3	15th	TBA	Mitchell
NAS 203	01	Management of Health Problems	TBA	TBA	6	15th	TBA	Mitchell
NAS 204	01	Nutrition II/Diet Therapy	TBA	TBA	2	15th	TBA	Mithcell
NUR 100	01	Intro. to Associate Degree Nursing	M	8:00am-10:00am	3	Sky	407	Burkhalter
		Lab 15th St R 109 8-11 or 12-3 W						
NUR 100	02	Intro. to Associate Degree Nursing	M	8:00am-10:00am	3	Sky	407	Burkhalter
		Lab 15th St R 109 8-11 or 12-3 W						
NUR 110	01	Fundamental Concepts I	TR	8:00am-12:00pm	6	Sky	407	Williams
		Lab 15th St R 111 1-5 TR 11-3:30 F						
NUR 110	02	Fundamental Concepts I	TR	8:00am-12:00pm	6	Sky	407	Williams
		Lab 15th St R 111 1-5 TR/11-3:30 F						
NUR 230	01	Pharmacological Nursing	R	8:00am-10:00am	3	Sky	406	Fanning
		Lab 10:30-12:30 R						
NUR 230	02	Pharmacological Nursing	R	8:00am-10:00am	3	Sky	406	Fanning
		Lab 10:30-12:30 R						
NUR 250	01	Adult Nursing	MTW	8:00am-10:00am	11	Sky	406	Staff
		Clin 6:30-4:30R or2:30-11:30R &F 8-10						
NUR 250	02	Adult Nursing	MTW	10:30am-12:30pm	11	Sky	406	Babin/Staff
		Clin 6:30-4:30R or2:30-11:30R &F 8-10						

OFFICE ADMINISTRATION

OAD 103	01	Beginning Keyboarding/Typing	MW	9:30am-10:45am	3	15th	9/102	Staff
OAD 103	02	Beginning Keyboarding/Typing	TR	11:00am-12:15pm	3	15th	9/102	Staff
OAD 103	03	Beginning Keyboarding/Typing	F	8:00am-10:30am	3	15th	9/103	Staff
OAD 103	04	Beginning Keyboarding/Typing	TR	8:00am-9:15am	3	Fredd	103	Staff
OAD 103	05	Beginning Keyboarding/Typing	R	2:00pm-4:30pm	3	15th	9/103	Staff
OAD 103	19	Beginning Keyboarding/Typing	S	8:00am-10:40am	3	15th	9/103	Staff
OAD 104	01	Advanced Keyboarding/Typing	TR	12:30pm-1:45pm	3	15th	9/102	Staff
OAD 104	02	Advanced Keyboarding/Typing	MW	11:00am-12:15pm	3	15th	9/102	Staff
OAD 104	03	Advanced Keyboarding/Typing	TR	8:00am-9:15am	3	Fredd	103	Staff
OAD 105	01	Professional Keyboarding/Typing	MW	8:00am-9:15am	3	15th	9/102	Staff
OAD 105	02	Professional Keyboarding/Typing	TR	9:30am-10:45am	3	15th	9/102	Staff
OAD 105	03	Professional Keyboarding/Typing	TR	8:00am-9:15am	3	Fredd	103	Staff
OAD 112	01	Speedwriting II	TR	8:00am-9:15am	3	15th	1/204	Staff
OAD 115	01	Shorthand II	TR	8:00am-9:15am	3	15th	1/204	Staff
OAD 130	01	Machine Calculations	TR	9:30am-10:45am	3	15th	1/207	Staff
OAD 130	02	Machine Calculations	MW	11:00am-12:15pm	3	Fredd	102	Staff
OAD 132	01	Business English	TR	9:30am-10:45am	3	15th	1/204	Staff
OAD 141	01	Secretarial Accounting I	MW	8:00am-9:15am	3	15th	1/207	Staff

OFFICE ADMINISTRATION

Course Number	Section Number	Course Title	Day	Time	Credit Hours	Campus	Room	Instructor
OAD 141	02	Secretarial Accounting I	TR	12:30pm-1:45pm	3	Fredd	102	Staff
OAD 142	01	Secretarial Accounting II/Lotus	TR	11:00am-12:15pm	3	15th	9/103	Staff
OAD 200	01	Legal Terminology (SEE PRL 101)	TBA		3	Sky	TBA	Staff
OAD 203	01	Speed & Accuracy (Cortez Peters)	MW	8:00am-9:15am	3	15th	9/102	Staff
OAD 203	02	Speed & Accuracy (Cortez Peters)	TR	9:30am-10:45am	3	15th	9/102	Staff
OAD 204	01	Medical Terminology I/Also BIO 131 See BIO 130 01	MW	11:00am-12:15pm	3	Sky	151	Blethen
OAD 210	01	Medical Office Procedures	TR	11:00am-12:15pm	3	15th	1/204	Staff
OAD 218	01	Secretarial Office Procedures	TR	12:30pm-1:45pm	3	15th	1/203	Staff
OAD 220	01	Records and Information Management	MW	11:00am-12:15pm	3	15th	1/207	Staff
OAD 223	01	Transcription Skills/Medical Sec.	MW	12:30pm-1:45pm	3	15th	9/103	Staff
OAD 224	01	Machine Transcription	MW	12:30pm-1:45pm	3	15th	9/103	Staff
OAD 225	01	Legal Machine Transcription	MW	12:30pm-1:45pm	3	15th	9/103	Staff
OAD 226	01	Medical Machine Transcript	MW	12:30pm-1:45pm	3	15th	9/103	Staff
OAD 228	01	Word Processing I/WordPerfect (WORDPERFECT 6.0)	MW	8:00am-9:15am	3	15th	9/103	Staff
OAD 228	02	Word Processing I/WordPerfect (WORDPERFECT 6.0)	T	12:30pm-3:00pm	3	15th	9/103	Staff
OAD 229	01	Word Processing II/Adv WordPerfect (ADV. WORDPERFECT 6.0)	MW	9:30am-10:45am	3	15th	9/103	Staff
OAD 229	02	Word Processing II/Adv WordPerfect (ADV. WORDPERFECT 6.0)	F	9:30am-12:00n	3	Fredd	101	Staff

EVENING CLASSES

OAD-103	50	Beginning Keyboarding/Typing	M	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-104	50	Advanced Keyboarding/Typing	T	5:30pm-8:00pm	3	15th	9/102	Staff
OAD-105	50	Professional Keyboarding/Typing	T	5:30pm-8:00pm	3	15th	9/102	Staff
OAD-114	50	Shorthand I	TR	5:30pm-6:45pm	3	15th	1/204	Staff
OAD-141	50	Secretarial Accounting I	MW	7:00pm-8:15pm	3	15th	1/204	Staff
OAD-200	50	Legal Terminology (SEE PRL 101)	TBA		3	Sky	TBA	Staff
OAD-223	50	Transcription Skills/Medical Sec.	W	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-224	50	Machine Transcription	W	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-225	50	Legal Machine Transcription	W	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-226	50	Medical Machine Transcript	W	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-228	50	Word Processing I/WordPerfect (WORDPERFECT 6.0)	M	5:30pm-8:00pm	3	15th	9/103	Staff
OAD-229	50	Word Processing II/Adv WordPect (ADV. WORDPERFECT 6.0)	R	5:30pm-8:00pm	3	15th	9/103	Staff

ORIENTATION

ORT 100	01	Introduction to College	M	9:00am-9:50am	1	Sky	Aud	Staff
ORT 100	02	Introduction to College	W	10:00am-10:50am	1	Sky	TBA	Staff
ORT 100	03	Introduction to College	T	11:00am-11:30am	1	15th	1/202	Staff
ORT 100	04	Introduction to College	T	11:00am-11:50am	1	Fredd	114	Staff

EVENING CLASSES

ORT-100	50	Introduction to College	T	5:30pm-6:20pm	1	Sky	Aud	Staff
ORT-100	51	Introduction to College	W	5:30pm-6:20pm	1	Sky	Aud	Staff

PARALEGAL

PRL 100	01	Introduction to Paralegal Studies	TR	11:00am-12:15pm	3	Sky	323	Staff
PRL 101	01	Fund. of Legal Terminology & Comm.	TR	9:30am-10:45am	3	Sky	P 2	Staff

EVENING CLASSES

PRL-100	50	Introduction to Paralegal Studies	MW	5:30pm-6:45pm	3	Sky	134	Staff
PRL-101	50	Fund. of Legal Terminology & Comm.	TR	5:30pm-6:45pm	3	Sky	224	Staff
PRL-103	50	Fund. of Litigation for Paralegals	TR	7:00pm-8:15pm	3	Sky	228	Staff
PRL-109	50	Environmental Law	W	7:00pm-7:50pm	1	Sky	228	Staff
PRL-110	50	Bankruptcy Law Must be taken with PRL 112 50	T	6:00pm-8:00pm	1	Sky	206	Staff
PRL-112	50	Law Office Management Must be taken with PRL 110 50	T	6:00pm-8:00pm	1	Sky	206	Staff

PHYSICAL EDUCATION

PED 101	01	Slimnastics I	MW	8:00am-9:30am	2	Sky	WC	Ochoa
PED 101	02	Slimnastics I	TR	12:15pm-1:30pm	2	Sky	WC	Hoff
PED 102	01	Slimnastics II	TR	8:00am-9:30am	2	Sky	WC	Ochoa
PED 103	01	Beginning Weight Training	MWF	10:00am-10:50am	2	Sky	422	Cornelius
PED 103	02	Beginning Weight Training	TR	12:30pm-1:45pm	2	Sky	422	Cornelius
PED 103	03	Beginning Weight Training	MW	2:00pm-3:15pm	2	Sky	WC	Staff
PED 103	04	Beginning Weight Training	MW	2:00pm-3:15pm	2	Sky	422	Duncan Katie
PED 103	05	Beginning Weight Training	TR	2:30pm-4:00pm	2	Sky	WC	Staff
PED 104	01	Intermediate Weight Training	MWF	10:00am-10:50am	2	Sky	422	Cornelius
PED 104	02	Intermediate Weight Training	TR	12:30pm-1:45pm	2	Sky	422	Cornelius
PED 104	03	Intermediate Weight Training	MW	2:00pm-3:15pm	2	Sky	WC	Staff
PED 104	04	Intermediate Weight Training	MW	2:00pm-3:15pm	2	Sky	422	Duncan Katie
PED 104	05	Intermediate Weight Training	TR	2:30pm-4:00pm	2	Sky	WC	Staff
PED 105	01	Personal Fitness	MW	12:00n-1:30pm	2	Sky	WC	Holsonback
PED 107	01	Beginning Aerobic Dance Forest Lake Methodist Church	MW	8:00am-9:15am	2			McKinney
PED 107	02	Beginning Aerobic Dance	MW	10:00am-11:30am	2	Sky	WC	Staff
PED 107	03	Beginning Aerobic Dance Cafetorium	MW	2:00pm-3:30pm	2	Fredd	701	Holsonback
PED 108	01	Intermediate Aerobic Dance Forest Lake Methodist Church	MW	8:00am-9:15am	2			McKinney
PED 123	01	Beginning Golf	MW	8:00am-9:15am	2	Sky		Collins
PED 124	01	Intermediate Golf	RF	8:00am-9:15am	2	Sky		Collins
PED 133	01	Beginning Tennis	TR	1:30pm-2:45pm	2	Sky	Bowers	Trawick
PED 134	01	Intermediate Tennis	TR	1:30pm-2:45pm	2	Sky	Bowers	Trawick
PED 140	01	Beginning Swimming	TR	2:00pm-3:15pm	2	Sky	YMCA	Taleriko
PED 141	01	Intermediate Swimming	TR	2:00pm-3:15pm	2	Sky	YMCA	Taleriko
PED 158	01	Intermediate Fencing	MW	2:00pm-3:30pm	2	Sky	406	Bizzoco
PED 223	01	Methods Excerise/Wellness Inst.	MW	10:00am-11:15am	3	Sky	WC	Hoff

PHYSICAL EDUCATION

Course Number	Section Number	Course Title	Day	Time	Credit Hours	Campus	Room	Instructor
PED 251	01	Varsity Basketball	M	2:00pm-3:15pm	2	Sky		Cornelius
PED 252	01	Varsity Baseball	M	2:00pm-3:15pm	2	Sky		Sprowl
PED 253	01	Varsity Golf	MTWR	1:00pm-5:00pm	2	Sky		Collins
PED 254	01	Varsity Softball	T	2:00pm-3:15pm	2	Sky		Meyer
PED 257	01	Varsity Cheerleading	TBA		2	Sky		Staff

EVENING CLASSES

PED-101	50	Slimnastics I	MW	5:30pm-6:45pm	2	Sky	WC	Khoury-Murphy
PED-102	50	Slimnastics II	TR	5:30pm-6:45pm	2	Sky	WC	Khoury-Murphy
PED-103	50	Beginning Weight Training	TR	8:20pm-9:35pm	2	Sky	422	Weekley
PED-104	50	Intermediate Weight Training	TR	8:20pm-9:35pm	2	Sky	422	Weekley
PED-105	50	Personal Fitness	MW	3:30pm-5:00pm	2	Sky	WC	Holsonback
PED-109	50	Jogging	TR	4:00pm-5:15pm	2	Sky	TBA	Staff
PED-133	50	Beginning Tennis	MW	7:00pm-8:15pm	2	Sky	Bowers	Staff
PED-134	50	Intermediate Tennis	MW	7:00pm-8:15pm	2	Sky	Bowers	Trawick
PED-153	50	Beginning Karate Jon Lee's Karate Studio N'Port	MW	7:15pm-8:45pm	2			Lee Jon
PED-154	50	Intermediate Karate Jon Lee's Karate Studio N'Port	MW	7:15pm-8:45pm	2			Lee Jon
PED-160	50	Social Dance	T	7:00pm-9:45pm	2	Sky	406	Barrett

PHILOSOPHY

PHL 206	01	Ethics & Society	F	12:30pm-3:15pm	3	Sky	407	Chapman

EVENING CLASSES

PHL-206	50	Ethics & Society	R	7:00pm-10:00pm	3	Sky	223	Chapman

PHYSICS

PHY 102	01	General Physics II Lab Thur 1:00-3:00pm Rm 115	TR	8:00am-9:15am	4	Sky	115	Fang
PHY 106	01	General Physics with Calculus II Lab Mon 1:00-3:00pm Rm 115	MWF	8:00am-8:50am	4	Sky	115	Fang
PHY 106	02	General Physics with Calculus II Lab Wed 1:00-3:00pm Rm 115	MWF	10:00am-10:50am	4	Sky	115	Fang
PHY 120	01	Introduction to Physics Lab Tue 1:00-3:00pm Rm 115	TR	11:00am-12:15pm	4	Sky	115	Fang

POSTMASTER TRAINING

PMT-201	50	Postmaster Training	T	5:30pm-8:30pm	3	Sky	315	Staff

POLITICAL SCIENCE

POL 211	01	American National Government	TR	8:00am-9:15am	3	Sky	241	Staff
POL 220	01	State & Local Government	MWF	8:00am-8:50am	3	Sky	241	Staff

EVENING CLASSES

POL-211	50	American National Government	R	5:30pm-8:15pm	3	Sky	410	Staff

PSYCHOLOGY

PSY 107	01	Study Skills	MW	10:00am-10:50am	2	Sky	305	Layton
PSY 108	01	Stress Management	F	9:00am-11:00am	2	Sky	301	Davis Dianna
PSY 200	01	General Psychology	MWF	8:00am-8:50am	3	Sky	319	Lee Nora
PSY 200	02	General Psychology	TR	8:00am-9:15am	3	15th	9/107	Kirksey
PSY 200	03	General Psychology	MWF	9:00am-9:50am	3	Sky	319	Lee H
PSY 200	04	General Psychology	MW	9:30am-10:45am	3	15th	1/202	Jarrell
PSY 200	05	General Psychology	TR	11:00am-12:15pm	3	Sky	319	Gibbons
PSY 200	06	General Psychology	MWF	12:00n-12:50pm	3	Sky	319	Staff
PSY 200	07	General Psychology	MW	2:00pm-3:15pm	3	Sky	319	Jarrell
PSY 210	01	Human Growth & Development	MW	11:00am-12:15pm	3	Fredd	109	Mallory
PSY 210	02	Human Growth & Development	TR	11:00am-12:15pm	3	Sky	311	Mallory
PSY 210	03	Human Growth & Development	MW	12:30pm-1:45am	3	Sky	323	Mallory
PSY 230	01	Abnormal Psychology	W	10:00am-12:45pm	3	Sky	311	Gibbons

EVENING CLASSES

PSY-200	50	General Psychology	M	5:30pm-8:15pm	3	Sky	319	Houston
PSY-200	51	General Psychology	R	5:30pm-8:15pm	3	Sky	319	Staff
PSY-210	50	Human Growth & Development	W	6:00pm-8:45pm	3	Sky	319	Mallory

READING

RDG 084	01	Developmental Reading II	MWF	8:00am-8:50am	4	Fredd	115	Bennett
RDG 084	02	Developmental Reading II	MWF	8:00am-8:50am	4	Sky	134	Staff
RDG 084	03	Developmental Reading II	MWF	9:00am-9:50am	4	Sky	130	Staff
RDG 084	04	Developmental Reading II	MWF	10:00am-10:50am	4	Sky	130	Staff
RDG 084	05	Developmental Reading II	MWF	11:00am-11:50pm	4	Sky	130	Staff
RDG 084	06	Developmental Reading II	MW	12:30pm-1:45pm	4	Sky	134	Staff
RDG 085	01	Developmental Reading III	MWF	8:00am-8:50am	4	Sky	130	Staff
RDG 085	02	Developmental Reading III	MWF	9:00am-9:50am	4	Fredd	115	Bennett
RDG 085	03	Developmental Reading III	MWF	9:00am-9:50am	4	Sky	134	Staff
RDG 085	04	Developmental Reading III	MWF	10:00am-10:50am	4	Sky	134	Staff
RDG 085	05	Developmental Reading III	MWF	11:00am-11:50am	4	Sky	146	Staff
RDG 085	06	Developmental Reading III	MW	12:30pm-1:45pm	4	Sky	146	Staff
RDG 113	01	College Reading I	TR	8:00am-9:15am	3	Sky	130	Turner
RDG 113	02	College Reading I	TR	9:30am-10:45am	3	Sky	130	Turner
RDG 113	03	College Reading I	TR	11:00am-12:15pm	3	Sky	130	Turner
RDG 113	04	College Reading I	MW	12:30pm-1:45pm	3	Sky	130	Turner

EVENING CLASSES

RDG-084	50	Developmental Reading II	MW	7:00pm-8:15pm	4	Sky	130	Staff
RDG-085	50	Developmental Reading III	MW	7:00pm-8:15pm	4	Sky	130	Staff
RDG-113	50	College Reading I	MW	7:00pm-8:15pm	3	Sky	134	R. Miller

REAL ESTATE

RLS-286	50	Real Estate	M	5:30pm-8:30pm	3	Sky	407	Turner Britt

RECREATION

REC 231	01	Health Club & Wellness Management	TR	10:00am-11:15am	3	Sky	WC	Staff
REC 232	01	Health & Fitness Manag. Internship	TBA	TBA	3	Sky	WC	Khoury-Murphy

RELIGION

Course Number	Section Number	Course Title	Day	Time	Credit Hours	Campus	Room	Instructor
REL 151	01	Survey of the Old Testament	TR	9:30am-10:45am	3	Sky	P 3	Samson
REL 152	01	Survey of the New Testament	TR	8:00am-9:15am	3	Sky	311	Samson
		EVENING CLASSES						
REL-151	50	Survey of the Old Testament	TR	5:30pm-6:45pm	3	Sky	228	Staff

SMALL ENGINE REPAIR

SER 111	01	Engine Fund. & Repair	MT	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
SER 115	01	Drivetrain Service & Repair	RF	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
SER 121	01	Fuel Systems & DC Fundamentals	RF	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
SER 122	01	Chainsaw & Weedeater Components	MT	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
SER 123	01	Shop Management	W	7:45am-2:30pm	3	Fredd	301	Morrow, Johnny
SER 162	01	Cutting and Welding	W	7:45am-2:30pm	3	Fredd	301	Morrow, Johnny
SER 163	01	Introduction to ARC Welding	MT	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
SER 164	01	Introduction to MIG Welding	RF	7:45am-2:30pm	6	Fredd	301	Morrow, Johnny
		EVENING CLASSES						
SER-111	50	Engine Fund. & Repair	MTW	5:30pm-9:30pm	6	Fredd	301	Staff
SER-115	50	Drivetrain Service & Repair	MTW	5:30pm-9:30pm	6	Fredd	301	Staff

SOCIOLOGY

SOC 200	01	Introduction to Sociology	TR	8:00am-9:15am	3	Sky	323	Hill Carol
SOC 200	02	Introduction to Sociology	MWF	9:00am-9:50am	3	Sky	332	Hill Carol
SOC 200	03	Introduction to Sociology	TR	2:00pm-3:15pm	3	Sky	311	Staff
SOC 210	01	Social Problems	TR	12:30pm-1:45pm	3	Sky	323	Staff
SOC 247	01	Marriage & Family	TR	9:30am-10:45am	3	Sky	311	Mallory
		EVENING CLASSES						
SOC-200	50	Introduction to Sociology	T	5:30pm-8:15pm	3	Sky	410	Harris L
SOC-210	50	Social Problems	R	5:30pm-8:15pm	3	Sky	311	Staff
SOC-247	50	Marriage & Family	T	5:30pm-8:15pm	3	Sky	319	Kirksey

SPANISH

SPA 101	01	Elementary Spanish I	MWF	9:30am-10:40am	4	SKY	332	Terry
SPA 102	01	Elementary Spanish II	TR	10:00am-11:40am	4	Sky	332	Terry
SPA 102	02	Elementary Spanish II	MWF	11:00am-12:10pm	4	Sky	332	Terry
		EVENING CLASSES						
SPA-102	50	Elementary Spanish II	MW	5:30pm-7:10pm	4	Sky	332	Terry

SPEECH

SPH 107	01	Fundamentals of Public Speaking	MWF	11:00-11:50 am	3	15th	1/202	Landis
SPH 107	02	Fundamentals of Public Speaking	TR	11:00am-12:15pm	3	Sky	146	Staff
SPH 107	03	Fundamentals of Public Speaking	MWF	12:00n-12:50pm	3	15th	1/202	Landis
SPH 107	04	Fundamentals of Public Speaking	MWF	1:00pm-1:50pm	3	Sky	P 2	Stuckey
SPH 107	05	Fundamentals of Public Speaking	MWF	2:00pm-2:50pm	3	Sky	146	Stuckey
SPH 108	01	Voice & Diction	TR	8:00am-9:15am	3	Sky	134	Looney
SPH 108	02	Voice & Diction	TR	9:30pm-10:45pm	3	Sky	305	Speed
SPH 116	01	Intro/Interpersonal Communication	MW	8:00am-9:15am	3	Sky	146	Jolly Ja
SPH 116	02	Intro/Interpersonal Communication	TR	8:00am-9:15am	3	Sky	146	Grote
SPH 116	03	Intro/Interpersonal Communication	MW	9:30am-10:45am	3	Sky	TBA	Jolly Ja
SPH 116	04	Intro/Interpersonal Communication	TR	9:30am-10:45am	3	Sky	146	Grote
		EVENING CLASSES						
SPH-107	50	Fundamentals of Public Speaking	W	5:30pm-8:30pm	3	Sky	P 2	Jones WM
SPH-108	50	Voice & Diction	TR	5:30pm-6:45pm	3	Sky	146	Staff
SPH-116	50	Intro/Interpersonal Communication	M	5:30pm-8:15pm	3	Sky	146	Mims

THEATRE

THR 113	01	Theatre Workshop I 1st class meets 1/12/95 12:30p R		TBA	1	Sky		Looney
THR 114	01	Theatre Workshop II 1st class meets 1/12/95 12:30 R 241			1	Stage Centre		Looney
THR 115	01	Theatre Workshop III 1st class meets 1/12/95 12:30 R 241			1	Sky		Staff
THR 120	01	Theatre Appreciation	TR	9:30am-10:45am	3	Sky	202	Looney
THR 120	02	Theatre Appreciation	TR	11:00am-12:15pm	3	Sky	134	Speed
THR 132	01	Acting Techniques II Stage Centre	TR	12:30pm-1:45pm	3	SCent		Speed
THR 213	01	Theatre Workshop IV 1st class meets 1/12/95 12:30 R 241			2	Sky		Staff
THR 214	01	Theatre Workshop V 1st class meets 1/12/95 12:30 R 241			2	Stage Centre		Looney
THR 215	01	Theatre Workshop VI 1st class meets 1/12/95 12:30 R 241			2	Sky		Staff
THR 216	01	Theatrical Make-Up 1st class meets 1/12/95 12:30 R 241			2	Sky	TBA	Staff
THR 236	01	Stagecraft 1st class meets 1/12/95 12:30 R 241			3	Stage Centre		Speed
THR 296	01	Directed Studies in Theatre 1st class meets 1/12/95 12:30 R 241			3	Stage Centre		Looney

TRUCK DRIVING

TRK 101	01	Introduction to Truck Driving (1/12 thru 3/9)	MTWRF	8:50am-11:15am	3	15th	13/103	Warren
TRK 101	02	Introduction to Truck Driving (3/14 thru 5/11)	MTWRF	8:50am-11:15am	3	15th	13/103	Warren
TRK 102	01	Long/Short Haul Vehicle Operation (1/12 thru 3/9)	MTWRF	11:30am-1:55pm	3	15th	13/103	Warren
TRK 102	02	Long/Short Haul Vehicle Operation (3/14 thru 5/11)	MTWRF	11:30am-1:55pm	3	15th	13/103	Warren
TRK 103	01	Prin. of Transp/Handling Cargo (1/12 thru 3/9)	MTWRF	2:00pm-3:15pm	3	15th	13/103	Warren
TRK 103	02	Prin. of Transp/Handling Cargo (3/14 thr 5/11)	MTWRF	2:00pm-3:15pm	3	15th	13/103	Warren

TRAVEL & TOURISM

TTM 100	01	Travel and Tourism Etiquette	TBA	TBA	1	15th	11/102	Staff
TTM 111	01	Intro. to Travel & Tourism Mang.	MW	10:30am-12:00n	3	15th	11/102	Merritt
TTM 113	01	Introduction to Hospitality	TR	9:00am-10:30am	3	15th	11/102	Whiteside
TTM 115	01	Travel Seminar	TBA	TBA	1	15th	11/102	Merritt
TTM 131	01	Facilities Management	TR	2:30pm-4:00pm	3	15th	11/102	Staff
TTM 133	01	Hospitality Law	MW	12:00n-1:30pm	3	15th	11/102	Pickering
TTM 141	01	Group Tavel Management/Operations	TR	10:30am-12:00n	3	15th	11/102	Staff
TTM 141	19	Group Tavel Management/Operations	S	12:00n-3:00pm	3	15th	11/102	Merritt
TTM 200	01	Travel Career Development	TBA	TBA	3	15th	11/102	Staff
TTM 217	01	The Curise Industry	TR	1:00pm-2:30pm	3	15th	11/102	Merritt
TTM 250	01	Experience in Travel I (Austria & Switzerland)	TBA	TBA	3	15th	11/102	Merritt
TTM 251	01	Experience in Travel II (Australia)	TBA	TBA	3	15th	11/102	Merritt
TTM 253	01	Directed Studies in Travel/Tourism	TBA	TBA	3	15th	11/102	Staff
TTM 260	01	Flight Attendant Procedures I	MW	9:00am-10:30am	3	15th	11/102	Jones
TTM 275	01	Travel and Tourism Internship	TBA	TBA	3	15th	11/102	Staff
		EVENING CLASSES						
TTM-111	50	Intro. to Travel & Tourism Mang.	R	5:30pm-8:30pm	3	15th	11/102	Staff
TTM-112	50	Tourism in Alabama (3/14 thru 5/11)	T	5:30pm-9:00pm	2	15th	11/101	Reed
TTM-121	50	International Geography for Travel	M	5:30pm-8:30pm	3	15th	11/102	Merritt
TTM-133	50	Hotel/Motel Law	T	5:30pm-8:30pm	3	15th	11/103	Pickering
TTM-161	50	Basic Airline Ticketing	T	5:30pm-8:30pm	3	15th	11/102	Culp
TTM-181	50	Reservations and Ticketing/SABRE	R	5:30pm-8:30pm	3	15th	9/102	Culp
TTM-191	50	Travel Agency Accounting Procedures	M	5:30pm-8:30pm	3	15th	11/103	Culp
TTM-210	50	Food and Beverage Controls	M	5:30pm-8:30pm	3	15th	11/101	Staff
TTM-217	50	The Curise Industry	W	5:30pm-8:30pm	3	15th	11/102	Merritt
TTM-260	50	Flight Attendant Procedures I	W	5:30pm-8:30pm	3	15th	11/103	Jones
TTM-261	50	Flight Attendant Procedures II	R	5:30pm-8:30pm	3	15th	11/101	Whiteside

WELDING

WDT 111	01	Basic Oxyacetylene/Cutting/Arc Weld	MTWRF	9:45am-12:00n	6	15th	5/106	Pugh
WDT 113	01	Advanced Arc Welding/SMAW	MTWRF	9:45am-12:00n	6	15th	5/101	Pugh
WDT 115	01	GMAW/FCAW/PAC	MTWRF	12:30pm-2:45pm	6	15th	5/105	Pugh
WDT 116	01	Welding Codes	MWF	7:45am-9:45am	3	15th	5/102	Pugh
WDT 117	01	Basic Gas Tungsten Arc Welding	MTWRF	12:30pm-2:45pm	6	15th	5/105	Pugh
WDT 119	01	Pipe Layout/Fitting/SMAW	MTWRF	9:45am-12:00n	6	15th	5/105	Pugh
WDT 120	01	Pipe Welding/SMAW	MTWRF	12:30pm-2:45pm	6	15th	5/105	Pugh
		EVENING CLASSES						
WDT-111	50	Basic Oxyacetylene/Cutting/Arc Weld	MTW	5:30pm-9:30pm	6	15th	5/106	Blackwell
WDT-113	50	Advanced Arc Welding/SMAW	MTW	5:30pm-9:30pm	6	15th	5/101	Blackwell
WDT-115	50	GMAW/FCAW/PAC	MTW	5:30pm-9:30pm	6	15th	5/105	Blackwell
WDT-117	50	Basic Gas Tungsten Arc Welding	MTW	5:30pm-9:30pm	6	15th	5/105	Blackwell

It's Not Business as Usual

New One-Hour Classes

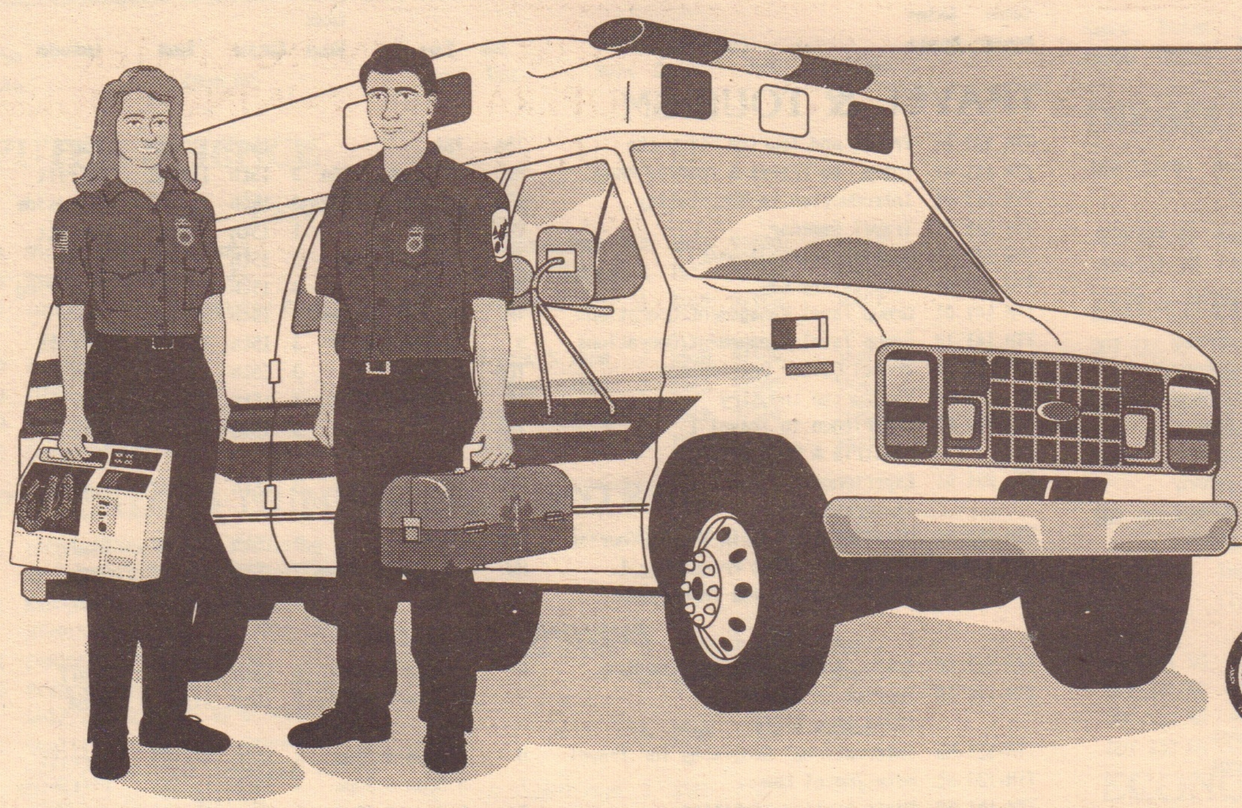
Monday 12:30-1:20 p.m. (only)
BUS 191-01 Management workshop
(Introduction to TQM)

Tuesday 12:30-1:20 p.m. (only)
BUS 191-03 Management Workshop
(Cultural Diversity)

Wednesday 1:30-2:00 p.m. (only)
BUS 191-02 Management Workshop
(Ethics/Social Responsibility)

Thursday 1:30-2:20 p.m. (only)
BUS 191-04 Management Workshop
(Self Empowered)

For more information,
Call
Judy Austin,
391-2263



Emergency Medical Technician Program

Interested in an exciting career as a paramedic?

Through the EMT training you can become confident that if a medical emergency threatens, you can provide important emergency care in the critical early minutes of an emergency. EMT training is helpful to anyone regardless of occupation and especially to those who deal with people, such as teachers, physical therapists, sports medicine personnel, social workers, and parents. The Program in Emergency Medicine, in addition to the EMT Basic, offers the Intermediate and Paramedic levels of training, which teach advanced medical procedures.

The EMT course includes:

- Cardiopulmonary resuscitation (CPR)
- How to revive a choking victim
- Bandaging, splinting
- Assessing and treating emergency conditions

Registration is January 2 – 11, 1995

8:00 a.m. – 5:00 p.m.

Registration MUST be made at the Alabama Fire College 2015 McFarland Boulevard.

However, if you are on a grant or receiving financial aid you must register at Shelton State Community College on the Skyland campus.

To enroll in the EMT Basic course a student must:

- Be 18 years of age
- Have a high school diploma or GED
- Have a current Alabama drivers license

For more information, contact
Denise Kelly
Alabama Fire College
Phone 391-3777
Monday – Friday 8-5

Spring 1995 Emergency Medicine Class Schedule

EMS 140-01 EMS 141 EMS 142	**Basic**/Day	Mon / Wed / Fri 10:00 am – 12:00 noon	Fire College Drill Field Trailer 1
EMS 140-50 EMS 141 EMS 142	**Basic**/Night	Tue / Thu 6:00 – 10:00 pm	Fire College Drill Field Trailer 1
EMS 180-01 EMS 181 EMS 182	**Intermediate**/Day	Tue / Thu 9:00 am – 1:00 pm	15th Street Campus Room 105 Morrison Bldg.
EMS 180-50 EMS 181 EMS 182	**Intermediate**/Night	Mon / Wed 6:00 – 10:00 pm	Fire College Drill Field Trailer 1
EMS 183-50 EMS 186 EMS 189	**Intermediate Clinical**/Night	Tue 6:00 – 9:00 pm	15th Street Campus Room 105 Morrison Bldg
EMP 240 EMP 241 EMP 242, 243 EMP 244, 245	**Paramedic**	Mon / Wed 6:00 – 10:00 pm	15th Street Campus Room 105 Morrison Bldg
EMP 246 EMP 247 EMP 248,249	**Paramedic Clinical**	Tue 6:00 – 9:00 pm	15th Street Campus Room 105 Morrison Bldg.

SHELTON STATE'S TRAVEL AND TOURISM PROGRAM

Earn your degree in Travel and Tourism at Shelton State. See the list of courses offered under the Travel and Tourism category in the Fall Class Schedule.

AREAS OF SPECIALIZATION:

Travel Agency Operations
Hotel Management
Restaurant Management
Flight Attendant Preparation
Group Travel Management

For more information on the program, contact Terry Merritt at

391-2917.

NEW TRAVEL COURSES

TTM 217: The Cruise Ship Industry
Take for fun or learn how to make money selling cruises.

TTM 253: Directed Studies in Travel & Tourism
Independent learning project in travel

TTM 141: Group Travel Management
Learn how to organize and sponsor tour groups for profit.

TTM 250: Experience in Travel I
(Austria, Switzerland & Germany)
Travel to Europe and earn academic credit. Research project required. Cost of course does not include travel expenses. (Travel dates are March 25-April 2, 1995)

TTM251: Experience in Travel II
(Australia) May 18-30
Travel to the land down-under and earn academic credit. Research project required. Cost of course does not include travel expenses.

Are You Interested in Becoming a Certified Wellness Instructor?

Shelton State now offers students of all ages the opportunity to become Certified Exercise Wellness Instructors through the Wellness Certificate Program.

For more information call Milady Khoury-Murphy at Shelton's Wellness Center

391-2394

ALABAMA WATER RESOURCE TRAINING CENTER WATER AND WASTEWATER OPERATOR TRAINING COURSES SPRING 1995

DAY COURSES

Course #	Course Description	Semester Hrs.	Instructor
WMT100	Introduction to Environmental Science MW 10:00 - 11:15 a.m.	3	Staff
WMT 101	Introduction to Water Supply and Distribution MW 1:30 - 2:45 p.m.	3	Reese
WMT 103	Introduction to Wastewater MW 8:00 - 9:15 a.m. W 8:00 - 11:00 a.m.	3	Bassett
WMT 105	Introduction to Environmental Regulation MW 3:00 - 4:15 p.m.	3	Reese
WMT 110	Hydraulics for Water and Wastewater Technology R 8:00 - 11:00 a.m.	3	Staff
WMT 120	Environmental Chemistry and Microbiology TR 10:00 - 11:15 a.m.	3	Staff
WMT 200	Current Water/Wastewater Issues MW 11:00-12:30 p.m.	3	Staff
WMT 201	Water Treatment Processes MW 11:00-12:30	3	Reese
WMT 203	Wastewater Laboratory Procedures MT 1:00 p.m. - 5:00 p.m./8:00-5:00 p.m. every other week	4	Bassett
WMT 204	Water Laboratory Procedures R 1:00 - 5:00 p.m. / F 8:00 a.m.-5:00 p.m. every other week	4	Reese

NIGHT COURSES

Course #	Course Description	Semester Hrs.	Instructor
WMT100	Introduction to Environmental Science W 6:00 - 9:00 p.m.	3	Staff
WMT 101	Introduction to Water Supply and Distribution T 6:00 - 9:00 p.m.	3	Reese
WMT 105	Introduction to Environmental Regulation W 6:00 - 9:00 p.m.	3	Reese
WMT 110	Hydraulics for Water and Wastewater Technology W 6:00 - 9:00 p.m.	3	Staff
WMT 120	Environmental Chemistry and Microbiology M 6:00 - 9:00 p.m.	3	Staff
WMT 200	Current Water/Wastewater Issues M 6:00 - 9:00 p.m. W 6:00 - 9:00 p.m.	3	Staff
WMT 201	Water Treatment Processes M 6:00 - 9:00 p.m.	3	Reese
WMT 202	Waterwater Treatment Processes R 5:00 - 8:00 p.m.	3	Bassett

T.B.A.

Course #	Course Description	Semester Hrs.	Instructor
	Calculations and Certification Review for Water Operators T.B.A.		
	Calculations and Certification Review for Wastewater Operators T.B.A.		
WMT 106	Basic Concepts for Water and Wastewater Operators T.B.A.	3	
WMT 205	Microbiology for Water and Wastewater T.B.A.	3	Staff
WMT 206	Microbiology Laboratory for Water and Wastewater Laboratory T.B.A.	1	Staff
WMT 220	Water and Wastewater Instrumentation and Controls Weekend Offering	3	Staff
WMT 221	Water and Wastewater Instrumentation and Controls Laboratory T.B.A.	1	Staff
WMT 240	Instruction Technology for Water/Wastewater Operators T.B.A.	3	Staff
WMT 250	Backflow Prevention T.B.A.	3	Staff
SWM 101	Intro. to Solid Waste Management	3	Staff
SWM 296	The Regulatory Process	3	Staff

Medical Transcription Certificate

The demand for qualified medical transcriptionists far exceeds the supply. Medical transcriptionists must be skilled in English. grammar, and spelling and have an excellent command of anatomy, laboratory procedures, pharmacology, human diseases, surgical procedures and medical terminology.

Producing Job-Ready Graduates
For more information call

391-2438

·SHELTON STATE· CONTINUING EDUCATION

MISSION STATEMENT:

Shelton State Community College recognizes the importance of the lifelong education process for all people and through the Division of Continuing Education strives to develop a program that meets educational interests and needs of the citizens of West Alabama.

The efforts of the Continuing Education Division will be focused in two principal areas. First, the Continuing Education Division will foster the development and implementation of planned educational experiences which serve the needs of business, government and the professions. Secondly, the Continuing Education Division will foster the development and implementation of planned educational experiences which provide personal, civic, and cultural enrichment for individuals and groups within West Alabama.

Interested In Teaching?

The Continuing Education Division of Shelton State Community College is seeking well qualified instructors for business and leisure learning classes. If you have skills and practical knowledge in a subject area that may appeal to others, you may qualify to be a continuing education instructor. Instructors are selected carefully to insure high quality performance in continuing education. Applications for the Summer 1995 Semester will be accepted through February 28, 1994. Applications are available at the continuing education office Room 211 on the Skyland Campus. Please call before coming to assure someone is in the office or to receive additional information, 391-2360.

Registration Information

For additional information regarding any continuing education class, please call (205) 391-2360. Payment for continuing education classes may be made by check or cash. To enroll, complete a Registration Form and submit payment. You may come by the continuing education office at Room 211 on the Skyland Campus or submit payment along with the enclosed registration form by mail to:

Division of Continuing Education
Shelton State Community College
202 Skyland Blvd.
Tuscaloosa, AL 35405

Enrollment is not official until payment is received. If your business or organization is paying the registration fee, please copy the requisition form or other information that reflects your request for payment. If the course has been filled at the time the registration form and fee are received, your payment will be returned. Incomplete application forms will be returned. Classes will be filled on a first come / first serve basis. As some classes are very popular, early registration is encouraged to insure a place in the class.

Name: _____

Address: _____

_____

Phone:Home: _____ Work: _____

Soc. Security # _____

Class/es desired: _____

Amount enclosed: _____

Cancellation Policy

Class participants have three working days following the first class meeting to file a written request for refund in the office of continuing education. The request should include: name, address, telephone number and social security number; a statement regarding the reason the request is being filed; course name and number; instructor's name and class meeting schedule. This deadline will not be extended under any circumstances. All registrations will automatically be refunded for class cancellations due to insufficient enrollment.

CEU Policy

Letter grades are not issued through the Division of Continuing Education, however Continuing Education Units (CEU) are offered for many of the courses. One CEU is granted for each ten contact hours of class instruction. In order to qualify for the CEU, a participant must attend at least 90 percent of the class and demonstrate the ability to execute or display an understanding of the information covered in the course. Failure to successfully complete the course will result in CEU's being issued.

Tardiness Policy

Participants must arrive for the class in a timely fashion and remain for the full class when CEU's are being issued. If a participant is consistently tardy, the instructor is not obligated to brief the student regarding information missed.

Bookstore Information

The Shelton State Bookstore is located on the Skyland Campus across the parking lot from the main building. The store is open from 8 a.m.- 5 p.m., Monday through Friday, and can be reached by telephone at 391-2238.

Parking Information

It is not necessary for participants in the continuing education classes to have a parking decal. Please make sure that you do not park in the handicapped spaces, faculty parking, or otherwise restricted areas.

Emergency Rescheduling

In the event that classes must be cancelled due to emergency weather conditions, continuing education students will be notified of a date to make-up the class session. Please listen to local media for notification of cancellations.

SHELTON STATE CONTINUING EDUCATION

COMPUTERS

First Session Classes

LOTUS 1-2-3 FOR DOS - 1.8 CEU's - 6 sessions
15th Street Data Processing Building Room 103
Helen Sides - Instructor
Sat. Jan. 21 - Feb 25 Cost: $75 9 - 12:15 p.m. Max. 18 students
Learn to put the power of this popular spreadsheet program at your fingertips. Included in the course will be a working knowledge of DOS followed by coverage of Lotus commands and activities such as spreadsheets, charts, databases, and automating worksheet tasks. An understanding of computer terminology and IBM PC familiarity will include the "how to" and "why to" of keystrokes so that participants learn more than just what buttons to push. Preregistration is required by January 13, 1995.
Text: Lotus 1-2-3 Quick Start by Stacy & Varnon (Release 2.1-2.4) Bring one high density 3 1/2" disk.

BASICS FOR DOS & WINDOWS - 1.8 CEU's - 6 sessions
15th Street Campus / Data Processing Building Room 103
Helen Sides - Instructor
Sat. Jan. 21 - Feb 25 1-4:15 p.m. Max. 18 students Cost: $75
Lose your fear of computers with this intro to basic terms and programs. Have fun discovering basic computer terminology and IBM PC familiarity. You will become familiar with hardware and software, learn basic information regarding DOS & windows and take the first step to becoming an expert! Preregistration is required by January 13, 1995.
Optional Text: "Windows 3.1 Quick Start" by Bergerud & Busche. Bring one high density 3 1/2" disk.

WORDPERFECT FOR WINDOWS 6.0 - 1.8 CEU's - 6 sessions
15th Street Campus / Data Processing Building Room 103
Helen Sides - Instructor
Thurs. Jan 19 - / Feb. 23 5:30 - 8:45 p.m. Max. 18 students Cost: $75
Learn to use this popular word processing software package in the Windows environment. Topics include basic Windows concepts such as print/print preview, save, open retrieve, cursor movement, date command, editing, selecting text, move/copy, speller/thesaurus/grammatik, merge, use of the mouse, button bards, ruler, pull-down menus, file manager, and more. Formatting will also be covered, including margins, tabs, centering, flush right, underline, bold, justification, line spacing, page numbering, indenting, page breaks, and reveal codes. Tables, charts and graphs will also be covered along with other advanced topics as time permits. Preregistration is required by January 12, 1995.
Text: WordPerfect 6.0 for Windows, Illustrated, by Brenda L. Nielsen.
Bring one high density 3 1/2" disk.

WORDPERFECT 5.1 FOR DOS - 1.8 CEU's - 6 sessions
Skyland Campus Room 212
Pam Stewart - Instructor
Tues. Jan. 24 - Feb. 28 6-9:15 p.m. Max. 18 students Cost: $75
Increase your productivity and self esteem by learning or enhancing your ability to use this word processing program. You will create and revise documents, insert, delete, move copy, center, underline, spell check, and much more. Advanced features will be included as time permits. Knowledge of typing will be a tremendous asset. Preregistration is requested by January 17, 1994.
Text: "Quick Start Version 5.1" by M.S. Stacy
Bring one high density 3 1/2" disk.

MICROSOFT EXCEL FOR WINDOWS VERSION 5.0 - 1.8 CEU's - 6 sessions
Skyland Campus Room 212
Instructor: TBA
Thurs. Jan. 26 - Mar. 2 5:30 - 8:45 p.m. Max. 18 students Cost: $75
Microsoft Excel is a powerful spreadsheet program which performs financial, mathematical and logical functions with speed and flexibility. Excel is capable of displaying and linking multiple spreadsheets. It also allows you to add emphasis to numeric data on the screen and to print documents by adding borders, boxes, shading and more. Microsoft Excel's built-in database has an easy form for entering data and performing simple searches. The class will concentrate on worksheets, graphing, project-costing, commands and non-command macros, and linking spreadsheets. Additional advance features are available upon request and as time permits. Preregistration is required by January 19, 1995.
Text: TBA Bring one high density 3 1/2" disk.

Second Session Classes

QUICKEN VERSION 3 FOR WINDOWS - 1.8 CEU's - 6 sessions
Skyland Campus Room 212
Pam Stewart - Instructor
Tues. Mar. 21 - May 2 6 - 9:15 p.m. Max. 18 students Cost: $75
Are you having problems getting your books to balance? Do you need assistance in keeping your checking account in proper order? Quicken is a basic computer spreadsheet program designed to meet the needs of the small business or individual for an accurate bookkeeping system of accounts - credits, and debits, reconciling statements, recording checks & deposits, etc. Preregistration is required by March 14, 1995.
Text: Users guide or Quicken for Windows Version 3.0 for Dummies by Dan Gookin. Bring one high density 3 1/2" disk.

MICROSOFT WORD FOR WINDOWS VERSION 6.0 - 1.8 CEU's - 6 sessions
Skyland Campus Room 212
Instructor: TBA
Sat. Mar. 18 - April 29 9 - 12:15 a.m. Max. 18 students Cost: $75
Word for Windows is the most powerful word processor written by Microsoft for the Windows environment. Word's menu system makes this program straightforward and easy to use. Topics include opening, closing, saving, previewing, and printing documents: bullets and numbering; fonts; character and paragraph settings; move/copy; search/replace; mouse movement; speller, thesaurus and grammar check; glossaries and macros; document merge; tabs and indents; headers/footers; page numbering; time and date key; document views; selecting text; scroll bars; pagination; and shortcut keys. Advance features are available upon request and as time permits.
Preregistration is required by March 9, 1995.
Text: TBA
Bring one high density 3 1/2" disk.

DESKTOP PUBLISHING / PAGEMAKER 5.0 - 1.8 CEU's - 6 sessions
15th Street Campus Data Processing Building Room 103
Instructor: Eva Plyler
Thurs. Mar. 2 - April 13 5:30 p.m. - 8:45 p.m. Max. 18 stu. Cost: $75
Those who register for this class will need some experience on IBM computers. A brief introduction in Windows will be provided. Participants will get acquainted with the Desktop Publishing, designing page layouts, importing graphics, creating/importing text, formatting paragraphs, tables, and lists, designing effective publications. Advanced features are available upon request and as time permits. Preregistration is required by February 23, 1995.
Text: TBA
Bring one high density 3 1/2" disk.

LOTUS 1-2-3 RELEASE 4 FOR WINDOWS - 1.8 CEU's - 6 sessions
15th Street Campus Data Processing Building Room 103
Instructor: Helen Sides
Sat. Mar. 11 - April 22 9 a.m. - 12:15 p.m. Max. 18 stu. Cost: $75
In addition to learning the basic terminology, IBM PC familiarity and knowledge of DOS, you will learn Lotus commands and functions. You will develop a level of proficiency in spreadsheet publishing, multifile applications, databases and automating worksheet tasks. This new Lotus 1-2-3 for Windows allows you to simplify many tasks and to use memory more efficiently for faster processing and larger spreadsheets. Preregistration is required by March 3, 1995.
Text: Lotus 1-2-3 Release 4 For Windows by Brenda L. Nielsen
Bring one high density 3 1/2" disk.

SHELTON STATE CONTINUING EDUCATION

MONEY MATTERS

FINANCIAL PLANNING & MONEY MANAGEMENT - 4 sessions
15th Street Campus Building 1 Room 109
Instructor: Paul Ray
Tue./Thurs. April 25 - May 4 6 - 7:45 p.m. Cost: $55
Learn to build a stable foundation for financial independence by putting your dollars to work for you. This class is for the individual who wants to gain control of his/her financial destiny with information about getting out of debt, cash flow planning, investing - the road to success, goal setting, planning for emergencies, insurance coverage, retirement planning, income tax planning, estate planning, and education planning. Also included is information regarding market funds, stocks and bonds, and other investments.
Preregistration is required by April 18, 1995.
Text: Manual provided at no additional charge.

PROFESSIONAL / PERSONAL DEVELOPMENT

BEGINNING CONVERSATIONAL GERMAN - 9 sessions
15th Street Campus Building 1 Room 102
Instructor: Peter Gushue
Thurs. Jan. 19 - Mar. 16 6:30 - 8:45 p.m. Cost: $52
Do you want to learn just enough German to help you through simple conversations and travel situations? Are you planning to be involved in business with German speaking individuals? Join us for nine sessions of basic instruction where you will learn useful expressions and phrases while absorbing the culture of German speaking countries. German pronunciation, alphabet and vocabulary are presented in lessons regarding business, the restaurant, the home, renting a room, at the bank, shopping, and more.
Preregistration is required by Feb. 12, 1995.
Text: Cortina Method: Conversational German in Twenty Lessons Illustrated

INTERMEDIATE CONVERSATIONAL GERMAN - 9 sessions
15th Street Campus Building 1 Room 102
Instructor: Peter Gushue
Thurs. Mar. 23 - May 25 6:30 - 8:45 p.m. Cost: $52
This course builds upon the basic knowledge obtained in the beginner session. Vocabulary and grammar are expanded for traveling, reading, comprehension, and conversational ability. This course may be of interest to people with some previous knowledge of the German language.
Preregistration is required by March 16, 1995.
Text: Cortina Method: Conversational German in Twenty Lessons Illustrated

BEGINNING CONVERSATIONAL SPANISH - 10 sessions
Skyland Campus Room 228
Instructor: Maria Balderas
Sat. Jan. 14 - Mar. 18 10 a.m. - 12:15 p.m. Cost: $52
"Si", you can speak Spanish! In this practical course, you will gain basic information in grammatical structures, vocabulary, and phonetics. Special emphasis will be placed on correct pronunciation. You will practice useful topics in everyday Spanish conversation, business, culture and travel.
Preregistration is required by January 9, 1995.
Text: "Conversational Spanish" by Barbara B. Saloom

INTERMEDIATE CONVERSATIONAL SPANISH - 10 sessions
Skyland Campus Room 228
Instructor: Maria Balderas
Sat. April 1 - June 3 10 a.m. - 12:15 p.m. Cost: $52
This course continues easy conversational practice with emphasis on speaking Spanish for pleasure. Additional vocabulary and language structure are introduced according to needs and interests of participants. Preregistration is required by March 24, 1995.
Text: "Conversational Spanish" by Barbara B. Saloom

BASICS IN FLORAL DESIGN - 1.8 CEU's - 6 sessions
15th Street Campus / Victor Poole Learning Center Auditorium
Instructor: Randy Howell
Tues. Jan. 10 - Feb. 14 6 - 8:15 p.m. Max. 20 students Cost: $52
This course will teach you the basic principles in floral design including balance, stability, proportion, rhythm, and harmony as well as the basic elements of line, form, and texture. Information regarding containers, conditioning, and handling will provide the basic information needed for outstanding technique in floral design. Supplies are not needed for the first class as participants will receive information and observe a demonstration. All remaining sessions will include hands-on development of a floral creation. All supplies for the class are in addition to the cost of the course. Preregistration is required by January 5, 1995.

SPRING EXTRAVAGANCE IN FLORAL DESIGN - 1.8 CEU's - 6 sessions
15th Street Campus / Victor Poole Learning Center. Auditorium
Instructor: Randy Howell
Tues. Mar 7 - April 18 6 - 8:15 p.m. Max. 20 students Cost: $52
Get into the spirit of spring with arrangements and decorations for the season to include Easter and spring designs. Techniques for the designing and arranging of flowers and other spring floral creations will be taught. Supplies for the class are in addition to the cost for instruction. Preregistration is required by February 28, 1995.

BEGINNING CALLIGRAPHY - 1.8 CEU's - 6 sessions
15th Street Campus Building 1 Room 111
Instructor: Carol Kendrick
Tues. Jan. 24 - Feb. 28 6 - 8:15 p.m. Cost: $55
If you have always admired "beautiful writing" and said, "I wish I could do that!," you will want to enroll in this class. Participants will be taught the italic calligraphy style of lettering. This beginning level course provides instruction for mastery of spacing, form and style. No previous experience is necessary. By the last class, each student will have a finished piece of calligraphy suitable for framing. Preregistration is required by January 17, 1995.
Supplies: 18" x 12" calligraphy pad (art supply dealers) or graph paper pad; 3.5 mm felt-tip calligraphy pen; ruler; Shaeffer cartridge pen with 3 nibs; 18" x 12" drawing pad with white Straphmore bond; box of tissue.

INTERMEDIATE CALLIGRAPHY - 1.8 CEU's - 6 sessions
15th Street Campus Building 1 Room 111
Instructor: Carol Kendrick
Tues. Mar 14 - April 25 6 - 8:15 p.m. Cost: $55
This class will continue in the development of "beautiful writing" for letters, place cards and invitations, and giving documents a special flair. You will take the basics you've learned and refine your personal style adding personal illustrations. Beginning calligraphy is a prerequisite for this course.
Preregistration is required by March 7, 1995.
Supplies: 18" x 12" calligraphy pad (art supply dealers) or graph paper pad; 3.5 mm felt-tip calligraphy pen; ruler; Shaeffer cartridge pen with 3 nibs; 18" x 12" drawing pad with white Straphmore bond; box of tissue.

SPEED READING - 6 sessions
Skyland Room 305
Instructor: Dr. Charlene True
Skyland Campus Room 305
Mon./Wed. Feb. 13 - Mar. 1 6 - 6:55 p.m. Cost: $55
Are you hampered by not having enough time to read the myriad of paperwork that flows across your desk each day? Would you benefit from developing the skills to increase your reading speed along with your comprehension, vocabulary and self confidence? In this class you will address all these things in addition to learning to overcome sub vocalization, expand your span of vision and direct the flow of visual attention. With practice, you can learn to read a novel in less than one hour. Home study and practice enhance this course.
Preregistration is required by February 6, 1994.

SHELTON STATE CONTINUING EDUCATION

BEGINNING SIGN LANGUAGE - 1.6 CEU's - 8 sessions
Skyland Campus Room 311
Instructor: Kay Perry
Mon. Feb. 6 - April 3 6 - 8:15 p.m. Cost: $52
This sign language series will give you the opportunity to learn to communicate in the language used by America's four million deaf people. Our beginning conversational class introduces you to finger spelling, vocabulary, and fluency through hand shapes, facial expressions, body language and mime, as well as provides a taste of Deaf Culture. Students should complete this class with basic receptive and expressive practical elementary communication skills of Sign Language Continuum. Preregistration is required by January 30, 1995.
Text: The Joy of Signing 2nd Edition
by L. Riekehof

PERSONAL INTEREST DEVELOPMENT

BASICS FOR INTERIOR DECORATING - 8 sessions
15th Street Campus Building 1 Room 111
Instructor: Johnna Bailey
Thurs. Jan. 19 - Mar. 9 6 - 8:15 p.m. Cost: $55
Designed to provide information and guidance in the decoration of your home with basic techniques including style, color and design, this class will offer you the guidance you need to tackle a project - large or small. Floor and wall coverings, window treatments, fixture selection, and the accenting of your rooms are among the topics included in the course. Participants will be involved in a decorating project of a three bedroom / two bath home including the selection of all colors, floorings and wall coverings, appliances, fixtures, etc. Preregistration is required by January 12, 1995.

HANDS-ON APPROACH TO INTERIOR DECORATING - 8 sessions
15th Street Campus Building 1 Room 111
Instructor: Johnna Bailey
Thurs. April 6 - May 25 6 - 8:15 p.m. Cost: $55
If you are a "do-it-yourself" person, this class is for you! Get involved in a hands-on activity to teach the art of wallpaper hanging, wall preparation, basic painting techniques for your home, the do's and don'ts of wallpapering and painting and trouble-shooting. This class is especially designed for people planning to do their own work who want to buy only those supplies that are really needed to complete the job. Basics for Interior Decorating is a prerequisite for this course.
Preregistration is required by March 30, 1995.

COUNTRY / WESTERN LINE DANCE - 6 sessions
Skyland Campus Room 409
Instructor: Teresa Strickland
Thurs. Feb. 2 - Mar. 9 7 - 9 p.m. Cost: $30
Fill your dance card! Enjoy country and western music! The popular Tennessee Twister, electric slide, tush push, stray cat strut, boot scootin' boogie, watermelon crawl, six corner, baby rock-it, Chattahoochee and Tumbleweed are the active fun-filled dances learned in this class. No partners are needed. Come and feel the rhythm of these hand clappin' songs and get your feet movin'. Preregistration is required by January 26, 1995.

BEGINNING WATERCOLOR PAINTING - 7 sessions
Skyland Campus Room 231
Instructor: John Tilley
Mon. Jan. 30 - Mar. 13 6:30 - 8:45 p.m. Cost: $59
Try this fresh, lively and versatile medium for painting. This course will familiarize participants with the basic materials and techniques used in watercolor painting. A series of structured exercises will develop manual, perceptual, and expressive skills in techniques for seascapes, landscapes, rustic scenes and florals. A list of supplies is available upon request and is in addition to the cost of the course. Preregistration is required by January 23, 1995.

INTERMEDIATE WATERCOLOR PAINTING - 7 sessions
Skyland Campus Room 231
Instructor: John Tilley
Mon. April 3 - May 15 6:30 - 8:45 p.m. Cost: $59
The technique of watercolor painting will be continued as the participants more clearly define their style through seascapes, landscapes, rustic scenes, florals and still lifes. Participants will only need to replenish used supplies. Beginning Watercolor Painting is a prequisite for this course. Preregistration is required by March 27, 1995.

BEGINNING PHOTOGRAPHY - 6 sessions
15th Street Campus Building 1 Room 101
Instructor: Dennis Hall
Thurs. Feb. 9 - Mar. 16 6 - 8:15 p.m. Cost: $52
Create photos you will be proud to show. You will be introduced to photography including analysis and discussion of photographic equipment and techniques, cameras, lenses, films, filters, light meters, and artificial light sources. Come develop your basic technique and visual skills and gain confidence in your photographic ability.
Cost of equipment, film and development is not included in the course registration. Bring your 35mm camera with you to the class. Preregistration is required by February 2, 1995.

AUTOMOTIVE PREVENTIVE MAINTENANCE - 6 sessions
Skyland Campus Room 301
Instructor: Jerry Koster
Tue. Feb. 21 - April 4 6 - 8:15 p.m. Cost: $49
"When does the oil in my car need changing? How often do I need to have my car completely serviced? What is included in a complete servicing of my car? How do I describe the strange noise my car is making? How do I keep from getting taken advantage of when I take my car in for service or repair? How do you find a reputable service department?" If you have ever asked these questions, this course is for you. Five sessions will be spent learning very basic information regarding the engine, transmission, air conditioning, brakes of your car as well as information describing the symptoms of the problem, a proper maintenance schedule and clues for identifying a reputable service department or garage. The final session will be "hands-on" for those who would like to learn how to check the oil, change the tires, and other simple services. Preregistration is required by February 14, 1995.

PHYSICAL FITNESS

WELLNESS CENTER DOWNTOWN STEP & TONE - 10 weeks / 20 sessions
Stage Center / Theatre Tuscaloosa University Blvd.
Instructor: TBA
Tue./Thurs. Jan. 10 - Mar. 14 12:10 - 12:50 p.m. Cost: $55
Gained a few pounds from the holiday celebration? Need to get back in shape? This class offers a combination of low impact aerobic and toning exercises that do the body good. Bring a drink and one to three pound weights and come join us for a great workout. Preregistration is required by January 3, 1995.

WELLNESS CENTER DOWNTOWN STEP & TONE - 10 weeks / 20 sessions
Stage Center / Theatre Tuscaloosa University Blvd.
Instructor: TBA
Tue./Thurs. Mar. 21 - May 30 12:10 - 12:50 p.m. Cost: $55
Springtime is almost here! Shorts and bathing suits are just around the corner! It's time to get back in shape (or maybe keep up the good work). The low impact aerobic and toning exercise class provides a great mid-day workout to revive your energy level and get the juices flowing. Come join this class, bring a drink and one to three pound weights. Preregistration is required by March 14, 1995.

OFF-CAMPUS SCHEDULE - SPRING 1995

EUTAW - BRANCH HEIGHTS COMMUNITY CENTER

REGISTRATION: November 7-8, 1994
4 - 6 p.m.
1-800-239-7722

CLASS-SECTION	TITLE	C	TIME	DAY	LOCATION/INSTRUCTOR
CIS 102-25	MICROCOMPUTER CONCEPTS	3	6-9 PM	M	EUTAW/STAFF
ENG 092-25	DEV. ENGLISH II	4	5:30-9:30 PM	T	EUTAW/STAFF
MTH 092-25	DEV. ALGEBRA II	4	5:30-9:30 PM	W	EUTAW/STAFF
MTH 109-25	INTER. COLL. ALGEBRA	3	5:30-8:30 PM	R	EUTAW/STAFF
ORT 100-25	ORIENTATION TO COLLEGE	1	TBA	TBA	EUTAW/STAFF
RDG 085-25	DEV. READING III	4	5:30-9:30 PM	R	EUTAW/STAFF
ECO 232-82	PRIN. OF ECONOMICS II	3	9-9:50 AM	MWF	RM 311-SKYLAND EUTAW/TELE-COURSE
REL 152-82	SURVEY OF NEW TESTAMENT	3	8-9:15 AM	TR	RM 311-SKY/SAMSON EUTAW/TELE-COURSE
SOC 210-82	SOCIAL PROBLEMS	3	5:30-8:15 PM	R	RM 311-SKYLAND EUTAW/TELE-COURSE
SOC 247-82	MARRIAGE & THE FAMILY	3	9:30-10:45 AM	TR	RM 311-SKY/MALLORY EUTAW/TELE-COURSE

OFF-CAMPUS SCHEDULE - SPRING 1995

CENTREVILLE - BIBB COUNTY HIGH SCHOOL

REGISTRATION: November 14, 1994
5 - 7 p.m.
1-800-239-7722

CLASS-SECTION	TITLE	C	TIME	DAY	LOCATION/INSTRUCTOR
ENG 101-24	ENGLISH COMP. 1	3	6-9 PM	W	CENTREVILLE/STAFF
MTH 109-24	INTER. COLLEGE ALGEBRA	3	6-9 PM	M	CENTREVILLE/STAFF
OAD 100-24	INTRO. TO KEYBOARDING	3	6-9 PM	R	CENTREVILLE/STAFF
CRJ 100-81	INTRO-CRIMINAL JUSTICE	3	5:30-8:30 PM	T	RM 311 - SKYLAND CENTREVILLE/TELECOURSE
HIS 101-81	WESTERN CIV. I	3	2-3:15 PM	MW	RM 311 - SKYLAND CENTREVILLE/TELECOURSE
SOC 200-81	INTRO. TO SOCIOLOGY	3	2-3:15 PM	TR	RM 311 - SKYLAND CENTREVILLE/TELECOURSE

(LEGEND: DAYS: M=MONDAYS, T=TUESDAYS, W=WEDNESDAYS, R=THURSDAYS, F=FRIDAYS)